

ITALIA LEGNO ENERGIA - GENERAL REGULATIONS

AREZZO – 9/11 MARCH 2023

Art. 1) ORGANISATION

Piemmeti - Promozione Manifestazioni Tecniche - Spa with operative offices in Via San Marco 11/c - I 35129 Padua - registered offices in Viale del Lavoro 8 - I 37135 Verona - Verona Business Register- Tax Code and VAT no.: 03609910231 - Company subject to coordination and controls by VeronaFiere SpA – organizes ITALIA LEGNO ENERGIA from the woods to fireplace.

Art. 2) SITE - DATE - TIMES - ENTRANCES

The event will take place from 9 to 11 March 2023 at the Arezzo Exhibition Centre. Access timetable: 9.00 a.m. - 6.00 p.m. from Thursday 9th to Saturday 11th March.

Holders of Exhibitor Passes may enter the Exhibition Centre half an hour prior to the access timetable; exhibitors must leave the halls no later than half an hour after closing time.

Entrance to the Event is allowed after registration on the official Manifestation website.

The Organizer reserves the right at its complete discretion to modify the timetable indicated above and eventually the date of the Event itself, as well as to suspend entrance by visitors for unexpected organizational requirements without this constituting reason for liability or any claim whatsoever against the Organizer itself.

Art. 3) ENTRANCE AND TRADE SECTOR REQUIREMENTS

In order to safeguard the specialist contents of the Event, the Organizer reserves the right at its complete discretion to accept or refuse applications to take part in the Event and will motivate its decisions in the event of refusal.

Exhibitors owing sums to the Organizer in the case of non-payment of sums concerning other previous events will not be enrolled in the new edition of the Event until the outstanding sums in question are settled. Whenever such Exhibitors make advance payments for the new Event, such payments will be retained by Piemmeti as balance/advance on existing sums due: participants expressly waive the faculty of different attribution of payments as per Article 1193, item 1, of the Civil Code. The Organizer will issue the Exhibitor with a receipt for payment attributed as balance/advance for existing debts, as per and to the effect of Article 1195 of the Civil Code.

All Italian and foreign producers, together with all exclusive agents working in Italy are welcome to take part in "ITALIA LEGNO ENERGIA" if they have applied to do so. All products referring to the product sectors listed in the "Exhibition Catalogue" sheet may be exhibited.

Art. 4) APPLICATIONS

Enrolment in the Event requires submitting to the Organizer by e-mail – within the deadlines envisaged therein – the "Application Form" duly filled out through the Exhibitor Reserved Area, together with the bank receipt as proof of payment of the advance confirmation deposit (equal to 50% of the exhibition area cost) in accordance with the terms and modes of payment indicated in the "Application Form" and in the General Regulations.

Verbal requests or Application Forms which are incomplete, unaccompanied by the advance payment receipt and/or non-conforming to the foregoing cannot be accepted.

The "Application Form" is an irrevocable contractual proposal of participation for the Exhibitor and involves full acceptance of the General Regulations and the Technical Regulations, as well as the obligation on the part of the Exhibitor to uphold all the standards and dispositions issued by Piemmeti, even subsequently, for the organization and successful operation of the Event.

Requests for the exhibit space required sent by the Exhibitor together with participation documents and in relation to the show space are merely indicative and may not be considered as effective conditions for the Application Form, since acceptance of the Application Form and the assignment of exhibition spaces is the exclusive competence of the Organizer who will assign areas in compatibility with its own organizational and layout requirements in relation to the available space.

Upon signing the application form, the Applicant undertakes to participate in ITALIA LEGNO ENERGIA in the stand assigned to, even should its size be different from that requested. The Exhibitor must only promote/exhibit the products/services identified in the Application Form in accordance with the Fair's product sector.

Art. 5) ADMISSION CONFIRMATION

Upon acceptance of an application, the Organization shall send the Applicant written acceptance of the application within and no later than the thirtieth day prior to the inauguration of "ITALIA LEGNO ENERGIA". This confirmation shall only be valid for the company in question. Sub-rentals, the total or partial transfer of stand areas, even free of charge, are strictly prohibited. The Organisation shall have time up to two days before the beginning of the Fair for all applications received less than 30 (thirty) days prior to the date of inauguration of the Fair.

The Organizer reserves the right at its complete discretion to modify the location and features of the exhibition areas requested and/or already assigned. Any such modification shall not entitle the Exhibitor to raise any exception nor to claim any compensation for presumed current or future damages.

Art. 6) PARTICIPATION COSTS - REGISTRATION FEE - FLAT RATE FEE - SECURITY DEPOSIT

The participation cost reserved for Companies NOT exhibiting at Progetto Fuoco 2022 is 128.00 €/sqm per stand with 1 free side.

The participation cost reserved for Progetto Fuoco 2022 Exhibitors is 108.00 €/sqm per stand with 1 free side.

The exhibition area assigned is not furnished/equipped: it has no partition walls, carpet and/or furnishings.

The request of exhibition areas and open sides is merely indicative and subordinated to availability. The minimum exhibition area which can be assigned inside the halls is 16 sqm (4x4m and multiples). For stands with 2 open sides, the minimum exhibition area is 24 sqm (depending on availability). In the outdoor areas the minimum space is 50 sqm.

A 10% increase is applicable for stands with 2 open sides, a 15% increase for stands with 3 open sides and a 20% increase for stands with 4 open sides.

The Registration Fee € 300.00 includes:

- CIVIL LIABILITY insurance (see Article 12 of the General Regulations);
- link to the exhibitor's website;
- inclusion on the Exhibitors' page of the Official Website of the Fair, in alphabetical order;
- Exhibitor's pass (according to the surface area occupied);
- parking pass for the covered, "unattended" parking area reserved for Exhibitors (based on surface area occupied);
- a valid Wi-Fi internet account for the duration of the event;
- a copy of the Fair Guide.

The mandatory Flat Rate Fee for technical services 6.00 €/sqm includes:

- electrical connection;
- electricity consumption of up to 5 kW.

Art. 7) TERMS AND CONDITIONS OF PAYMENT

Together with the Application Form, applicants must pay a security deposit equal to 50% of the cost of the exhibition area. The sum received shall be invoiced and it constitutes confirmation of participation. If the Application Form is not accepted, the amount will be returned in full of the applicant in accordance with this article. In case of acceptance, the applicant hereby consents and authorizes it to credit the secure deposit to its account.

Applicants that have received written confirmation from the Organisation of the acceptance of their application as well as the relative invoice must pay the full sums due by **27th January 2023**. All invoices delivered to the Applicant after such date must be paid upon receipt. To take possession of the exhibition space assigned, the Participant must present proof of payment to the Secretary's Office at the at Arezzo Exhibition Centre. No other forms of payment are valid. Access to the grounds of the Fair will be denied to all companies and/or their employees that cannot provide proof of payment.

Art. 8) WITHDRAWAL- TERMINATION - NON-FULFILMENT

All Applicants who - due to a proven impossibility - cannot take part in "ITALIA LEGNO ENERGIA" can withdraw their application and/or terminate the contract, providing written communication of the same by certified mail at the following e-mail: piemmeti@legalmail.it by **4th November 2022**. After this deadline, the security deposit will not be refunded, without prejudice to other greater rights. Should a communication of withdrawal and/or termination of the contract be received after the date above, or should the stand area not be occupied by 12.00 noon on the day before the start of the Event, Participants must pay the difference between what they have already paid in accordance to Art. 5 and their entire participation fee, which, given their non-fulfilment, will not be reimbursed in accordance with the Law. As of 31st December 2022, in the event of cancellation and waiver, the Organizer may demand full payment of the financial considerations due by the Exhibitor for registration fee and show areas assigned and a penalty equal to 20% of said sums, while also reserving the right to claim higher damages.

Provided the above, in case of termination, withdrawal or non-fulfilment, the Organiser may liberally dispose of the relative stand and assign it to other participants if necessary.

Art. 9) ASSIGNING SPACES AND INSTALLATION

The Secretary's Office shall have sole say over assigning spaces, and shall carry out this task in accordance with its organisational needs while taking the following specifically into account:

- a) the regularity and completeness of the Application and documentation provided;
- a) the date of presentation for the Application and documentation provided;
- c) the spaces available;
- d) the Layout of the Halls and exhibition areas.

Any specific requests made by the Applicant when presenting their Application are indented to be purely indicative and are in no way binding for Organization, nor can they in any way influence their application.

Due to specific technical and organisational needs, the Organization reserves the right to move or reduce, where necessary, stand areas which have already been assigned, even transferring the same to other areas without endowing the participant with a right to claim compensation or reimbursements of any type.

Art. 10) RETURNING STAND AREAS

Following the end of the Event, Participants must clear the area assigned to the before delivering them within the terms and times provided in the "Technical Regulations", free from products and any fittings installed on it.
The Organisation shall in no way be liable for products or installations which are left unattended inside the grounds.

Art. 11) ENTRANCE PASSES

The Fair will be open from 9.00 a.m. to 6.00 p.m. Participants and service staff may access and leave the grounds respectively half an hour before and after it is closed to the public. The Organisation reserves the unchallengeable right to change these times as well as to suspend all commercial activities for certain periods of time or when faced with specific needs.

The Organisation will issue Exhibitors with passes free of charge as follows:

- 4 Exhibitor badges for stands up to 32 sqm. + 1 reserved parking space
- 6 Exhibitor badges for stands of between 32 sqm and 96 sq. m. + 1 reserved parking space
- 8 Exhibitor badges for stands greater than 96 sqm + 1 reserved parking space.

There are no security guards in the car park. Piemmeti Spa and Fiera di Arezzo will therefore accept no responsibility for any theft or damage to vehicles in the exhibitor areas.

Art. 12) INSURANCE - SECURITY

The Exhibitor who complies with the Application Form and with payments due to the Organization, will be included in the insurance agreement, from the start of the setting-up to the end of the dismantling, with insurance contracts covering the following risks:

- Civil Liability Insurance towards Third Parties, for a liability limit of € 2,500,000.00;

As such, Participants are advised to remain at their own stands throughout the duration of the Fair's opening hours if they are exhibiting objects deemed easy to remove. If the Exhibitor, for a more precise protection, believes to be insured for capital or for different risks, he / she has the right to do so providing directly by availing himself of a trust company. The participant is responsible towards the Organization for all the damages that directly or indirectly causes any cause.

The Exhibitor is in any case civilly and criminally liable for any damage to persons and property caused by equipment, facilities or anything else present in the area made available, as well as by his own or his collaborators and/or agents.

The custody and surveillance of the stands are the responsibility of the respective participants, for the entire opening hours of the pavilions, both during the "Italia Legno Energia" Exhibition, and during the exhibition and demobilization periods. It is therefore recommended to participants who will exhibit easily removable objects to be present in their stands for the duration of the daily timetable.

The Organization provides, in its own interest and for its own needs, a service of normal day and night supervision, without thereby assuming any responsibility for any theft or damage of goods displayed in the stands or otherwise lying in the neighbourhood.

Art. 13) INDUSTRIAL PROPERTY

The products and goods exhibited, in addition to the stand area housing them, cannot be photographed, videotaped or reproduced without written authorisation from the participant in question. The Organisation reserves the right to reproduce or authorise the reproduction of overviews or internal and external details.

Art. 14) OFFICIAL PUBLICATIONS AND DOCUMENTS PROVIDING INFORMATION

The Organisation is responsible for printing the official catalogues as well as for all other information (pre-catalogue, provisional lists, layouts) which it believes - at its own unchallengeable discretion - to be useful to advertise of the event, without any liability for any omission or errors.

Art. 15) ADVERTISING

Participants may carry out their own advertising activities solely inside the stand areas assigned to them and limited to their own goods, provided this takes place within the scope of the Law and without disturbing other participants or guests. Any form of advertising which may appear to or effectively provide for a comparison between its goods and goods belonging to other exhibitors is strictly prohibited. The Organisation reserves the right to authorise forms of paid advertising outside assigned stand areas.

Handing out leaflets inside the grounds of the Fair or near its entrances is strictly prohibited.

Art. 16) PROHIBITIONS - SANCTIONS

Participants are specifically barred from:

- exhibiting products not included in their repertoires of goods or not indicated on their applications;
- exhibit prices;
- abandon the stand and/or start dismantling the exhibition areas before the closing time on the last day of the Event. Companies that abandon and/or start disassembling before the deadline mentioned above will be fined € 1,000.00.
- remain inside the grounds when the Event is closed;
- circulate or park vehicles of any type inside the exhibition area;
- arrange for goods or materials to leave the grounds during the course of the event without authorisation from the Organisation;

- distribute advertising materials (magazines, catalogues, leaflets, brochures) not belonging to the participant, who must furthermore only distribute this type of material inside their own stands;
- use the Organisation's brand without specific authorization;
- carry out political advertising of any type inside the grounds;
- introduce pets into the grounds;
- provide any type of catering service inside the stand area and the grounds of the Fair, unless specifically authorised to do so by the Secretary's Office.

Any failure to comply with the commitments undertaken with the application and, in particular with respect to the prohibitions listed in this article, endow the Organisation with the right to exclude the Participant from the Fair.

Art. 17) NOTIFICATION AND CONSENT PURSUANT TO ITALIAN LEGISLATIVE DECREE 196/2003

Pursuant to Italian Legislative Decree 196/2003 (the "Personal Data Protection Act") and art. 13 of EU Regulations 2016/679 (hereinafter "GDPR"), Piemmeti Spa, as the "data handlers", must provide certain information about the use of personal data.

- Purposes of the processing: the personal data are processed during the corporate and trade fair-related activities of Piemmeti Spa for purposes related to the security and surveillance of the the Arezzo Exhibition Centre.
- Processing methods: the personal data are processed using manual, computer-based and ICT tools, in procedures that are based solely on the abovementioned purposes and carried out in such a way as to guarantee the security of the data, thanks to the use of appropriate preventive security measures in accordance with art. 31, with the following articles of Italian Legislative Decree 196/2003 and art. 13 of EU Regulations 2016/679.

Art. 18) TECHNICAL RULES FOR THE EVENT / ORGANISATIONAL INSTRUCTIONS

The participant hereby acknowledges that all the provisions as well as the general information, Technical Regulations and all organisational instructions published are an integral part and constitute a single, undividable context of the General Regulations.

Art. 19) POSTPONEMENT - REDUCTION OR CANCELLATION OF THE FAIR "ITALIA LEGNO ENERGIA"

At its own unchallengeable discretion, the Organization may change the dates of the Fair without endowing participants with the right to withdraw from the contract or from any of the commitments undertaken. The Organisation has the right to move the date of holding or cancel the "ITALIA LEGNO ENERGIA" Exhibition, sending notice to the participants until 30 days before its start date, without – as such - being held responsible for paying fines or damages of any type.

Art. 20) GENERAL MEASURES

The Exhibitor is accountable for compliance with the provisions that the Authorities responsible for overseeing areas open to the public have issued for the safety of guests and participants. All complaints relative to the organisation of the event must be presented in writing and in a timely manner. The regulations of the Civil Code shall be applicable for all that which has not been expressly provided for in these Regulations.

Art. 21) JURISDICTION

The Courts of Verona shall have exclusive jurisdiction over any controversies relative to the interpretation, execution or termination of this contract.