

## APPLICATION FORM

The undersigned Company, having taken note of the attached Technical Regulations and the Conditions of Participation in the Event, with which it claims to comply, pursuant to Article 1341 and 1342 of the Italian Civil Code, ASKS to participate in "SKIPASS 2017" as specified below.  
Please complete in block letters - MODENAFIERE declines any liability in the event of the form being incomplete or illegible

### INVOICING DETAILS (this section must be completed)

Mr. \_\_\_\_\_

Legal representative of the Company \_\_\_\_\_

street address \_\_\_\_\_ post code \_\_\_\_\_ city \_\_\_\_\_ province \_\_\_\_\_ country \_\_\_\_\_

telephone \_\_\_\_\_ fax \_\_\_\_\_ email \_\_\_\_\_ website \_\_\_\_\_

VAT number (mandatory) \_\_\_\_\_ Tax Code (mandatory) \_\_\_\_\_


email for invoice (mandatory) \_\_\_\_\_ PEC (Certified Electronic Mail - mandatory) \_\_\_\_\_

Person in charge of contacts Mr. \_\_\_\_\_

E-mail of Liason Officer \_\_\_\_\_ Mobile phone no. of Liason officer \_\_\_\_\_

### EXPOSED SURFACE AREA

	Price/mq	Quantity (min 16 m <sup>2</sup> )	Total
<b>FREE INTERNAL AREA</b>	110,00 €/m <sup>2</sup>	x n° _____ m <sup>2</sup>	€ _____
<b>FREE EXTERNAL AREA</b>	80,00 €/m <sup>2</sup>	x n° _____ m <sup>2</sup>	€ _____
<b>INSTALLATION</b> Including: mounting and dismantling of surrounding walls in honeycomb board (height: 3 m), carpet laid in class 1, No. 1 metal halide spotlight (150W) every 8 m <sup>2</sup> , No. 1 sign with unified graphics, closet 1x1 (in 16 m <sup>2</sup> stands), 1 desk, 3 chairs, 1 reception desk with stool, electric socket, single-phase connection with a consumption of max 2 kw	50,00 €/m <sup>2</sup>	x n° _____ m <sup>2</sup>	€ _____
<b>FIXED SERVICE FEE</b> Including: secretarial duties, name on the internet site and floor plan, 4 exhibitor passes, 2 car passes, 30 tickets, "All risks" insurance, local advertising tax up to 1 m <sup>2</sup>			€ 400,00
	Sub-total		€ _____
	VAT		€ _____
	<b>TOTAL</b>		€ _____

date  \_\_\_\_\_ stamp and signature of the legal representative  \_\_\_\_\_

### PAYMENT

The Company will pay € \_\_\_\_\_ equal to 1/3 of the total fee as per contract, by way of a deposit:

- By non-transferable Bank Cheque made out to ModenaFiere Srl

No. \_\_\_\_\_ Bank \_\_\_\_\_

- By bank transfer to ModenaFiere srl at:

**BANCA POPOLARE DELL'EMILIA ROMAGNA - AG. 5 - MODENA - IT 46 J 05387 12905 000001255773 BIC SWIFT BPMOIT22**  
specifying the Company Name and sending a copy of the payment receipt

- Payment by RIBA: ABI \_\_\_\_\_ CAB \_\_\_\_\_ Deposit by \_\_\_\_\_ - Final Balance by 10<sup>th</sup> October

- By Credit Card  VISA  MASTERCARD  \_\_\_\_\_ expiry date \_\_\_\_/\_\_\_\_/\_\_\_\_

Card holder \_\_\_\_\_ Signature \_\_\_\_\_

**NB: The final balance must be paid no later than 10<sup>th</sup> October 2017**  
**PARTICIPATION IS ONLY CONFIRMED FOLLOWING PAYMENT**



# TECHNICAL REGULATIONS and CONDITIONS FOR PARTICIPATING IN THE EXHIBITION

## 1) PRELIMINARY NOTICE

The term "ModenaFiere" means ModenaFiere s.r.l. Viale Virgilio, 58 - 41123 Modena - Italy - P.I.C.F. 02320040369.

The term "Organiser" means: ModenaFiere Srl

The Organisational secretary is available:

- Up until 24/10/2017 in Viale Virgilio, 58 - 41123 Modena - tel. 059 848380 - fax 059 848790 - e-mail info@skipass.it
- from 26/10/2017 c/o Quartiere Fieristico "ModenaFiere" - tel. 059 848380 - fax 059 848673

The terms "Fair", "Exhibition", "Convention", "Salone" (show) mean SKIPASS 2017

## 2) GENERAL CONDITIONS FOR PARTICIPATION

### 2.A) Admission to the Exhibition

The following are eligible as exhibitors:

- Italian or foreign companies who exhibit their own products or services which come under the merchandise sectors of the Exhibition. If the production companies themselves cannot participate in the Exhibition, their specific or general authorised dealers, agents or representatives may be admitted. Participating exhibitors are required to strictly comply with current tax and trade laws, as well as social security, insurance and health and safety regulations.
- The Trade Associations, the Public Bodies and the Organisations that institutionally carry out promotion, study, information and publicisation in the industries concerned with the Exhibition.

The Organiser reserves the right to admit to the exhibition also Companies, Bodies and Organisations not stipulated in the previous paragraphs, as well as exclude from the exhibition certain services, products or samples, and to forbid the presentation of products, samples or services of the same company on more than one stand of the same merchandise sector. Admission to the exhibition will not be permitted to those who are debtors in any way to ModenaFiere or to third parties in competition with the organisation.

The Exhibitor is obliged to indicate, on the Participation Application form, the goods which will be shown at the Exhibition. The exhibiting and sale of goods not indicated on the Participation Application form will result in closure of the stand by the Organiser.

In the case of collective participation, the applicant may not accommodate Exhibitors to which the Organiser has already communicated their non-compliance with requirements or obligations, also for other exhibitions, and failing this will be duty bound to the Organiser to ensure correct execution of the abovementioned requirements or obligations.

It is the right of the Organiser to decide on the admission or non-admission of exhibitors. This decision is taken based on/in consideration of the space available and the entitlements the Exhibitors have, of qualifications and every other circumstance deemed important in order to guarantee the good outcome of the Exhibition.

The decision is however free and discretionary.

The Organiser is obliged to give a reason for excluding an applicant from participating in an exhibition should the Exhibitor make a formal petition for it within 30 days of the closure of the Exhibition. The

Applicant is obliged to provide all other documentation which may be requested in order to decide on the acceptance of the application and to ascertain - at any time - the respect he/she has for the Conditions for Participation in the Exhibition.

### 2.B) Participation - Payment

Submitting the Application Form constitutes an irrevocable offer for the applicant and implies the acceptance of the Technical Regulations and the Conditions of Participation in the Event and Safety Regulations and any other regulations relating to the organization and operation of the Event and the Exhibition Centre. The exclusive and general Dealers, Agents and Representatives are to attach the list of companies they represent and whose products they intend to exhibit together with this Application Form.

Applications must be sent or hand-delivered to the Organiser no later than 5th July 2017.

Application forms are to be signed by the legal representative of the company in their entirety and will only be accepted if accompanied by the Privacy Form and the Form for Traceability of financial flows, which form an integral part of the application. The participation fee is specified on the Application Form.

If the Application Form is accepted, the Organiser will send formal acceptance and send an invoice for payment to be paid no later than 5th July 2017.

The balance is to be paid no later than 10th October 2017 and in any case no later than the start date of the event.

Invoices will be sent in PDF format by e-mail to the e-mail address for sending invoices which is to be indicated on the Application Form.

In the absence of payment, the Organiser may consider the contract terminated as a result of default by the participant, without warning or a judgement from a court of law. In this case the Organiser will give formal notice to the company concerned, and in addition to being released from any commitment, will be free to assign the stand to other applicants and will be entitled to full payment of the participation fee by way of penalty, as well as any other consideration for the contract, less any amounts already received for such securities, and without prejudice to its right to claim damages.

### 2.C) Allocation of the Stands

The allocation of the stands is the exclusive and discretionary responsibility of the Organiser. Any indications or special requests on the part of the Exhibitor are purely indicative, they may not constrain or effect the Participation Application and thus are to be considered as not confirmed.

Furthermore, the Organiser reserves the right to move, reduce the stand already allocated, or transfer it to another exhibiting area, without any right of the participant to indemnity or compensation of any sort. The Organiser is however obliged to communicate this to the Exhibitor.

Any total or partial transfer, even free, of the exhibiting area allocated is not permitted. In the case of substantiated breach, the Organiser may remove the goods introduced and displayed illicitly, at the risk and expense of the proprietor of the pitch.

### 2.D) Right of withdrawal

The Participant who, for legitimate proven impossibilities, is not able to take part in the Exhibition, may withdraw from the contract by documenting this impediment and communicating this fact to the Organiser by registered letter with receipt A.R. at least 60 days before the opening date of the Exhibition.

In any case, it is understood that the Organiser may keep the deposit and request any compensation for further damage.

If on the other hand this fact is communicated to the Organiser less than 60 days before the opening date of the Exhibition, the Exhibitor will be obliged to pay in full the total amount indicated in the application form, except the right of the Organiser to be reimbursed for any direct or indirect damage.

The Organiser may however make the stand available, also allocating it to other Exhibitors.

If the communication of withdrawal is not duly given and the Exhibitor does not prepare his/her own stand, he/she will be deemed to be in breach of contract to all intents and purposes and will be obliged, as well as payment of the participation fee, also to reimburse all direct and indirect damages incurred by the Organiser. Also in this case, the Organiser may however make the stand available and allocate it to other Exhibitors.

The Organiser may withdraw at his own discretion from the participation contract up to two weeks before the opening date of the Exhibition and, for reasons pertaining to the organisation of the exhibition and all its regular running, up to the day of opening. In this case, the Organiser will not be obliged to indemnity or compensation of any kind, but must reimburse any sum paid up to that point.

## 3) POSTPONEMENT, REDUCTION, SUPPRESSION OF THE EXHIBITION

It is the discretionary and unquestionable right of the Organiser to make alterations to the date of the Exhibition, without thus giving the right to the Exhibitor to withdraw or however terminate the contract and free themselves from any commitment undertaken. Furthermore, the Organiser

may reduce the Exhibition, or rather suppress it completely or in some areas of it, without thus being obliged to pay any indemnity, penalty or damages of any sort. In these cases, the Organiser must communicate all changes made in writing (fax, or registered letter or e-mail) to be forwarded at least 20 days before the programmed opening date of the Exhibition.

### 3.A) Force Majeure

In case of force majeure or for reasons beyond the control of the Organiser, the date of the event may be changed or even cancelled.

In the latter case, the Organiser, having fulfilled all obligations towards third parties and having covered organisational costs, may reimburse the Exhibitors with a sum no greater than that paid by way of deposit. The sums available will be reimbursed proportionally to the square metres reserved.

The costs for systems and/or special installations made to order for Exhibitors must be fully reimbursed. The Organiser will not be liable for damages of any kind.

## 4) GENERAL PROVISIONS

### 4.A) Dates, location and times of the Exhibition

The Exhibition will take place on dates 27-28-29 October 2017 in the Fair District "ModenaFiere".

The opening is at 10.00 - 20.00

In the above stated hours, visitors may access the Exhibition by purchasing the appropriate ticket valid for entry.

The Exhibitors may access the stands up to one hour before the opening time to the public.

The Organiser reserves the unconditional right to modify the dates and opening and closing times of the Exhibition.

### 4.B) Stand availability - handover

The stands/areas will be available for the Exhibitors and/or Installers on:

- Tuesday 24th October from 8.00 am to 6.00 pm ONLY FOR FREE AREAS
- Wednesday 25th October from 8.00 am to 6.00 pm FOR ALL AREAS
- Thursday 26th October from 8.00 am to 6.00 pm FOR ALL AREAS

The stands must in any case be completed by 6.00 pm on 26th October. If this is not the case, the contract may be terminated as a result of default by the participant in the manner specified in article 2D. The Exhibitor is to ensure that the chosen installer undertakes to respect this deadline, including a time frame clause in the relevant contract.

### 4.C) Access to the Fair District during the period of preparation of the stands

Access to the Fair District will be allowed, using the activated vehicle passageways, exclusively to vehicles with the appropriate permit and to those people on board the said vehicles, providing they have an entrance pass.

The Exhibitor is responsible for the technical-professional requirements of the companies that, will intervene in their name in the Fair District.

The Access of transport vehicles into the pavilions is forbidden; the only exceptions permitted will be the electrical lift trucks or those with catalytic converters, as well as explicitly authorised vehicles (in the case of objectively impossible alternatives for the unloading of particularly bulky or heavy materials).

Any parking near the pavilions must be limited strictly to the time necessary for loading and unloading goods and equipment: vehicles not used for these operations must be parked in the reserved areas of the car park. In particular unloading and parking of containers or detachable parts of non self-propelling vehicles is not permitted.

In order to speed up its service to the Exhibitors, the internal handler, supplier of ModenaFiere, will ensure the provision of trolleys and lift trucks, to be booked in advance using the appropriate form.

The organiser may define, also under the ruling of safety in the workplace regulations, particular access criteria to the Fair District during the stand preparation, as well as limiting the access of vehicles and/or levying charges if vehicles should be parked outside spaces and/or times established.

### 4.D) Removal of goods and materials from the stands. Return of the stands

The Access to the Fair District for the removal of the goods on display and the stand displays will be as follows:

- Sunday 29th October from 8 pm to 10 pm
- Monday 30th October from 8 am to 6 pm

The access of motorvehicles to the areas and the pavilions will be regulated as for the stand preparation work (see art. 4.C). The clearing of the stand or the areas, wherever located, must be completed by 6 pm on the day 30th October. Failing this, measures will be taken considering how much waste material is left on the stand to be taken to the municipal dump and the Exhibitor shall be obliged to reimburse all the direct and indirect costs incurred for the clearing and removal and/or storage (up to a maximum of 10 days), as well as pay a penalty of € 200,00 plus VAT, per day except for any reimbursements for further damage.

The Exhibitors are obliged to return the facilities in the same conditions in which they were accepted.

The repair costs, for any damage caused, are at the expense of the Exhibitors.

### 4.E) Anti-theft surveillance - Responsibilities for theft and damage - Insurance - Exoneration of responsibility - Manleva Clause.

During the opening hours of the pavilions, the Exhibitor must guard their own stand directly or via their own personnel. The Exhibitor is obliged to man the exhibition stand, with their own staff throughout the whole opening period of the Exhibition. The Exhibitor is the sole guardian, for the whole period of the Exhibition (including the period of stand preparation and clearing) of all the materials, goods and furnishings present in the exhibition post.

As custodian of the exhibition post the Exhibitor undertakes to relieve ModenaFiere substantially and procedurally from any responsibility and keep it unblemished by every loss, damage, responsibility, cost or expense, including legal expenses, arising from use of the stand and the exhibiting space allocated.

The Organiser, whilst providing for the entire duration of the Exhibition and all the days assigned for the preparation and clearing of the stands, a night and day surveillance service within the Fair District, is exonerated from any and every responsibility with regard to theft and/or damage which may occur (with regard) to the Exhibitor.

The Exhibitor will also be responsible to ModenaFiere for all direct and indirect damage which for whatever cause is attributable to him or to staff working for him, including any damage caused by stand preparation or by systems implemented by him or by third parties employed by him, even though tested by ModenaFiere.

The Exhibitor will benefit from the following insurance agreed with the Organiser:

- cover All Risks (including fire and theft) for material and direct damage to furnishings, outfitting, equipment and goods on the stand, excluding money, valuables, precious items and similar and excluding software installed on computers or similar and excluding damage from non use of furnishings, outfitting, of equipment and goods for the duration of the Exhibition: cover € 10.000,00 on a first loss basis (including fire and theft), with absolute deductible of € 100,00 for each damage.
- cover for Third Party Civil Liability, including any fire damage: single liability limit of € 10.000.000,00;
- cover for Civil Liability towards workers: limit for accident/loss € 3.000.000,00 with a limit of € 2.000.000,00 per person;
- waiver on the part of the Insurer of any breach towards all Exhibitors and the Organiser.

The Insurance cover indicated above, included in the Participation Fee, is governed by the conditions and limitations that the Exhibitor may request from the Organiser of the Exhibition, and which will be shown in the documentation relating to the Exhibition itself. This cover does not exclude the responsibility the Exhibitor has for all the risks which according to the independent evaluation of the Exhibitor were not covered or which exceed the limits of the cover shown above.

The Exhibitor themselves must see to the appropriate comprehensive cover.

In case of theft, the Exhibitor must make sure the insurers receive the relevant report made to the Public Authorities, within seven days of the closing of the Exhibition; failure to respect these deadlines may lead to the loss of right to any indemnity.

The Insurer will also handle the management of accidents or loss and the settlement procedures at the end of the Exhibition according to the conditions stipulated in the aforementioned form.

In any case the Exhibitor shall undertake to insert in the integral cover the waiver of the insurer to any breach towards the Exhibitors and the Organiser, and failing this should relieve them from every action that may be taken against them.

In acknowledgement of the above, the Exhibitor, however, (for himself/herself and for those working with or for him/her) expressly exonerates the Organiser from every responsibility for losses or damage which for whatever reason may happen in the exhibiting space allocated to them, during the Exhibition or during the preparation or dismantling of the stand, and for as long as they are there, assume all responsibility for any damage caused also to third parties by the management of the exhibiting space or anything entering that space, and not covered in the terms and methods indicated above or activated by the Exhibitor himself.

The Organiser declines every responsibility for consequential damage, damage to image, loss of sales etc. Also for direct damage, the Exhibitor accepts that the Organiser limits his/her responsibility to the limits and maximum liabilities of the insurance cover as stated above.

The Exhibitor accepts these limitations of responsibility.

## 5) STAND OUTFITTING, PROHIBITIONS AND OBLIGATIONS

### 5.A) Definition of the installation type and approval procedure

The stand installations, irrespective of their surface area, are classified as:

- STANDARD installations

- NON-STANDARD installations

Installations are considered NON-STANDARD when they have even just one of the following characteristics:

- "American" type latticed structures

- first floor mezzanine type structure even if not accessible by the public

- Horizontal structures in metal or in a different material with free hanging lights exceeding 4.5 m

- structure anchoring systems

- walkways with a height exceeding 0.80 m

Furthermore, all stand preparation including structures created in external areas with a surface area of over 100 sqm. will be deemed non-standard.

Considering that the Fair District of "ModenaFiere" have obtained the usability of the exhibition spaces according to a basic scheme of traditional stand preparation, or rather with parameters defined as STANDARD, it is obligatory for the Exhibitor who intends to propose stand preparation having even only one of the characteristics listed previously, to submit his project for non-standard stand preparation to the Organiser in sufficient time to receive approval.

For the non-standard stand preparations the static test is obligatory, which must be carried out by the authorised technician.

ModenaFiere reserves the right not to allow the setting up of non-standard stands if they have not received prior approval from the Technical Office of ModenaFiere.

The building of trelliswork structures (type "American") of particular complexity (by particular complexity we mean a structure in which at least one of the following conditions exists: overall extension over 32 m - calculating both the vertical structures and the horizontal-, free structural light over 8 m) as well as mezzanines, is however conditioned by the submission to the Organiser of the plan of the structure, signed by the authorised technician, supplied with a calculation report including the load conditions there will be in the assembling and disassembling phases, based on the intended method of

construction, as well as the certificate of correct fitting, upon completion of work, signed by the authorised technician. In any case, ModenaFiere has the right to examine the projects for the stands which in terms of importance, size and potential risk are outside the standard parameters of traditional stand preparation; the Exhibitor is obliged to provide the technical papers and the names of the technicians responsible for the structural and preparation part as well as for the systems. An identical obligation exists for the stands put up in the external areas. It is the right of the Organiser to request the intervention of the Surveillance Commission for Public Performance venues, charging any resulting costs to the Exhibitor.

#### **5.B) Outfitting of the stands**

The Exhibitor must contain the outfitting of his stand to the area specifically allocated to him, identifiable by dividing walls, painted lines, or adhesive tape, where other references do not exist. The stand outfitting must not exceed the ideal level, passing through the central strip of tiles located at the edges of the stand.

Inside the pavilions the stands must not exceed the standard height standard of 2m 50. In order to take into account the thicknesses due to raised flooring, lighting fixtures, supports for lighting fixtures also a traliccio, a further margin of 50 cm will be allowed on the height limit specified above, thus taking it to a maximum height of 3m, provided that the structures whose sides look onto the adjoining stands are perfectly finished and painted in a single tone neutral colour. In the rooms which look out onto the Galleria

Servizi the stand preparations must receive prior authorisation from the Technical Office of ModenaFiere. The stand outfittings of the Galleria Servizi (service passageway) must have practically zero fire risk. The glass walls in direct contact with the public must be in compliance with the current regulations and the norme UNI.

It is strictly forbidden to construct accessible raised platforms which exceed a height of 0,70 metres from the floor. Every responsibility regarding the statics and the compliance of stand materials with the fire (anti-fire) regulations currently in force, is the exclusive responsibility of the Exhibitor, who expressly exonerates ModenaFiere for any damage arising from faulty planning and construction, including also the dimensions calculated from the detailed drawings of the occupied surfaces. Any work which implies changes to the state of the fixtures and fittings and furniture of ModenaFiere (reinforcements, modifications, digging, holes made in the fixtures, in the walls, to the structures, in the columns, in the floors), may be carried out only with the prior written authorisation from ModenaFiere, at the cost of and under the responsibility of the participants. This responsibility remains chargeable to the exhibitor for the whole duration of the Exhibition up to the time of returning the stand or the area to ModenaFiere. Before the start of the work, the participant is obliged to pay to the Organiser the total amount of the cost to restore the stand/area to its original state, which the Organiser will then see to directly.

#### **5.C) Prohibitions and Obligations**

In particular it is forbidden for the Exhibitors to:

- apply loads or lean material against the pavilion structures, the walls, the lighting pilings, etc;
- attach or hang on the abovementioned components: posters, cables, panels, banners, stickers;
- in order to attach fitted carpet to the floor or similar materials, it is absolutely forbidden to use double-sided strong adhesive tape and with internal paper support or of weak consistency;
- damage any equipment belonging to ModenaFiere and the structures of the pavilions;
- abandon any debris materials and/or rubbish of any type;
- bring into the Fair District any explosive materials, detonating explosives, asphyxiants or however dangerous, as well as introduce or use compressed gas or liquid gas canisters, and inflate aerostatic balloons;
- use open flames (candles, chimneys, t-lights, etc...)

The Exhibitor assumes exclusively the civil and penal liability for any damage caused by non-observance of or violation of the current regulations and all the requirements stipulated in these Regulations and in the Safety Regulations, undertaking furthermore to

Keep ModenaFiere exempt from any requests for compensation received from third parties.

The Exhibitor must inform its own staff and any companies working for it in the Fair District of the requirements and the prohibitions of these Regulations and the Safety Regulations concerning the general conditions for participation in the Exhibition.

Failure to observe these regulations and those relevant regulations also in the general conditions for participation gives ModenaFiere the right to take precautionary measures against the company, for example, with fire-extinguisher incorrectly positioned, which could mean, should supplementary measures to the global safety conditions be adopted, it would be charged with the corresponding costs which are calculated in advance at no less than € 300,00/form plus VAT or to court order the partial or total dismantling of the stand and the declaration of non usability of the stand itself.

The Exhibitors are permitted to make retail sales with immediate delivery of goods and items exhibited as well as displaying the corresponding prices.

It is specifically forbidden for exhibitors to:

- carry out retail sales with immediate, on-the-spot delivery of the goods and items on display and display the relevant prices
- perform any kind of show or entertainment, of any nature whatsoever, even if limited within the stand or aimed at presenting the products without the prior written consent of the Organiser;
- transfer or exchange even a part of the stand;
- exhibit products contrary to the merchandise category of the stand, which appears on the Application Form;
- use any form of publicity outside their own stand within the Fair District. The distribution of advertising material is allowed only within the own exhibition area;
- cover or disguise the objects on display during the hours of opening to the public;
- abandon in the Fair District parts of the stand fitting, fitted carpet and any other residual material;
- cause harassment or disturbance, in any form, to the regular running of the Exhibition, on penalty of immediate exclusion from the Fair District;
- remain in the exhibition areas and in the entire Fair District, either exhibitors or their employees or clients at the closing time of the Exhibition, without special authorisation;
- start operations of dismantling the stand before closure of the Exhibition;
- smoke inside the exhibition pavilion (L. 16 January 2003, n. 3 G.U. n. 300 del 23 December 2004 art. 51);
- exhibit advertising or samples, even simply indicative, on behalf of companies not listed on the Application form and not represented.

The technical bans, issued for reasons of safety to people and objects, as well as with the aim of preventing tampering with the furniture fixtures and fittings of the Fair District and the relevant requirements, contained in the Technical Regulations and Participation Conditions and Safety Regulations, are understood to be part of these General Contract Conditions, and the Exhibitor shall undertake to follow them closely.

Any deviations may be submitted, exclusively in writing, to the Organiser.

The Exhibitor is obliged to:

- regulate himself and third parties working for him in the Fair District with the regulations regarding social security, accidents and work in general;
- follow the current fiscal regulations regarding commercial activity.

#### **6) GENERAL SERVICES**

##### **6.A) Technical Assistance for the Exhibitors**

The Organiser, via its own Exhibition Secretary, is at the disposal of the Exhibitors to provide all the technical briefings on the prearranged general services in the context of the Fair District. The services indicated below may be requested of the Official Suppliers:

- Form RENTAL OF ELECTRICAL EQUIPMENT AND EXTINGUISHERS
- Form RENTAL OF EXTRA FURNISHINGS AND CARPETS
- Form ELECTRICAL SUPPLIES
- Form TRANSPORT AND PORTERING
- Form PLUMBING SYSTEMS
- Form STAND CLEANING
- Form TRASPORT AND PORTERING
- Form RENTAL OF INTERNET CONNECTION
- Form RENTAL AND SET-UP OF AUDIO AND VIDEO MATERIAL
- Form USE OF SOUND SYSTEMS
- Form RENTAL AND SALE OF GREEN FURNISHINGS
- Form TELEPHONE LINES

It should be noted that:

The transport, goods loading and unloading services, and porter services within the Fair District, if the Exhibitors do not provide their own means "own or for exclusive own use", are organised exclusively by the ModenaFiere provider.

Furthermore, in the Fair District, the following services are available:

- Bancomat
- 24-hour banking (to be agreed directly with the Credit Institution)
- Catering services (bar, self-service)
- Tobacconist and newsgasets

##### **6.B) Responsibility for services**

ModenaFiere regulates but does not organise the services mentioned in point 6A. And thus does not accept any personal

responsibility regarding their performance.

Any complaints should be made in writing directly to the companies providing the services and should be communicated for information purposes only to ModenaFiere.

##### **6.C) Technical Services**

Within the limits of the systems at its disposal, ModenaFiere can provide a supply of electrical energy, water and compressed air to every single stand.

##### **6.D) Systems**

For that concerning:

ELECTRICAL SYSTEMS  
WATER SYSTEMS  
COMPRESSED AIR SYSTEMS  
TELEPHONE CONNECTION AND CONNECTION FOR INTERNET  
WI-FI

It is hereby specified that the relevant system must be requested using the appropriate form, on which the conditions of the service are indicated, the fees and the operational specifications.

The connection to the internet may only be carried out by the personnel of the companies employed by ModenaFiere, who will identify the supply point in his unquestionable judgement.

##### **7) SPECIAL SERVICES**

###### **7.A) Exhibitors Passes and Tickets**

Undersigning this Application Form, the Exhibitor will be entitled to:

exhibitor passes and tickets with VAT prepaid as indicated in the application form.

Additional passes, invitation tickets and car passes may be requested using the form REQUEST FOR ADDITIONAL ENTRY PASSES.

###### **7.B) Exhibitors Car park and car permits**

Every Exhibitor, regardless of the area of their stand, will be given n. 2 car permits for exhibitor parking.

- The car parks allocated to the Exhibitors will be suitably indicated.
- The car park is strictly reserved for Exhibitors. Vehicles may obtain access only if they are displaying in the windscreen the Parking Permit "Exhibitors' Carpark" (Parcheggio Esibitori) issued by the Organiser.
- Before entering the car park, all passengers not carrying an entrance pass must get out of the car. They must then duly obtain a ticket for entry at the ticket office.
- Once the car has been parked, the Exhibitors may access the Exhibition via the specially provided entrance.

Should these rules not be followed, ModenaFiere may transport the vehicle outside the Fair District, into a guarded area at the risk and expense of the Exhibitor to whom the parking permit was released. ModenaFiere is exonerated from all responsibility for custody of the vehicle and will not be responsible for any damage or theft of any kind.

###### **7.C) Sound transmission, payment of performing rights**

It is forbidden for Exhibitors to play music and sounds which would disturb other Exhibitors and visitors, paying particular attention to the sound pollution regulations (the maximum limit allowed by Law) and does not relieve them from the obligation to conform also, at their own cost, to that stipulated by the laws currently in force regarding performing rights. Should the Exhibitor fail to observe these rules, the Organiser, in his unquestionable judgement, will take measures to ensure that they are respected.

For the execution of the necessary practices, those interested should make use of the appropriate form.

##### **8) SPECIAL REGULATIONS**

###### **8.A) Access with bags or suitcases**

ModenaFiere will have the right to deny entry to the Fair district or single pavilions with bags, suitcases or other containers, ordering that these be deposited in the cloakroom (if open).

###### **8.B) Ban on photographic and cinematographic filming, and access to the Fair district with recording/ filming equipment.**

It is strictly forbidden to enter the Fair district with cameras, movie cameras, video recorders, and any other type of recording or filming equipment without the express prior authorisation of the Organiser, and it is forbidden to use any equipment to photograph or film the interiors of the Fair District, the stands and the goods exhibited, without the prior consent of ModenaFiere and the owner of the stand.

The Organiser however reserves the right to record/film, reproduce, distribute and authorise the filming, reproduction and distribution of general and detailed views, internal and external, allowing and also carrying out the sale of the material.

###### **8.C) Access with dogs and other animals**

Access is permitted to dogs and other animals in compliance with the current regulations.

In particular, the owner or holder, of a dog is obliged to observe the following safety measures:

- Dogs must be kept on a lead at all times, no longer than 1.50m whilst passing through areas open to the public with the animal;
- Dogs must carry a muzzle at all times, hard or soft, to be applied to the dog in the case of risk to the safety of people or animals or upon request by the Authorities responsible.

###### **8.D) Prohibition of offers or donations**

Within the perimeters of the Fair District it is strictly forbidden for anyone to promote any offers or donations for recognised organisations, begging, political or religious or biased propaganda, and however carry out activities not relating to the aims of the exhibition.

###### **8.E) Paid Advertising**

Outside the allocated exhibiting area, every form of propaganda and advertising must be carried out through the Organiser or through its licensees and is subject to payment of the fee and relevant fiscal charges.

###### **8.F) Radioelectrical Apparatus**

The operators who intend to use radioelectrical apparatus (two-way radio transmitters, radiomicrophones, radiocameras, etc.) are obliged to use apparatus compliant with the regulations (directive 99/05 CE - brand CE) and to obtain the appropriate authorisation (Codice Comunicazioni Elettroniche art. 107- Electronic Communications Code art.107), where necessary, as well as operating within the radio bands permitted.

##### **9) SURVEILLANCE POWER AND RIGHT OF INTERVENTION OF MODENAFIERE**

ModenaFiere patrol to make sure that the regulations contained in the Technical Regulations and Participation Conditions and in the Safety Regulations of the Fair District are abided by; it is obligatory for all those entering the Fair District to observe the provisions and requirements which ModenaFiere will provide at the entrance and inside with the appropriate signs, with written notices, with loudspeaker announcements, and via the service personnel.

##### **10) MODIFICATIONS TO THESE REGULATIONS**

Any legislative or statutory regulation which may modify the rules of these Regulations is deemed to be automatically and immediately applicable even though the Technical Regulations and the Participation Conditions have not been changed or modified on those points.

Furthermore, it is the right of the Organiser to adopt at any time measures that it deems opportune and that the Exhibitor must immediately apply, with regard to fire prevention, accident and damage prevention, safety of participants and visitors. These latest measures may be communicated to the Exhibitors by any means and will prevail over the general provisions previously adopted.

##### **11) SANCTIONS**

Failure to observe the obligations established in these Regulations may result in the withdrawal of entry passes and the immediate removal from the Fair District of those persons responsible, as well as, if it is a question of Exhibitors and their collaborators, the temporary or definitive closure of the stand.

##### **12) RELATIONS WITH MODENAFIERE**

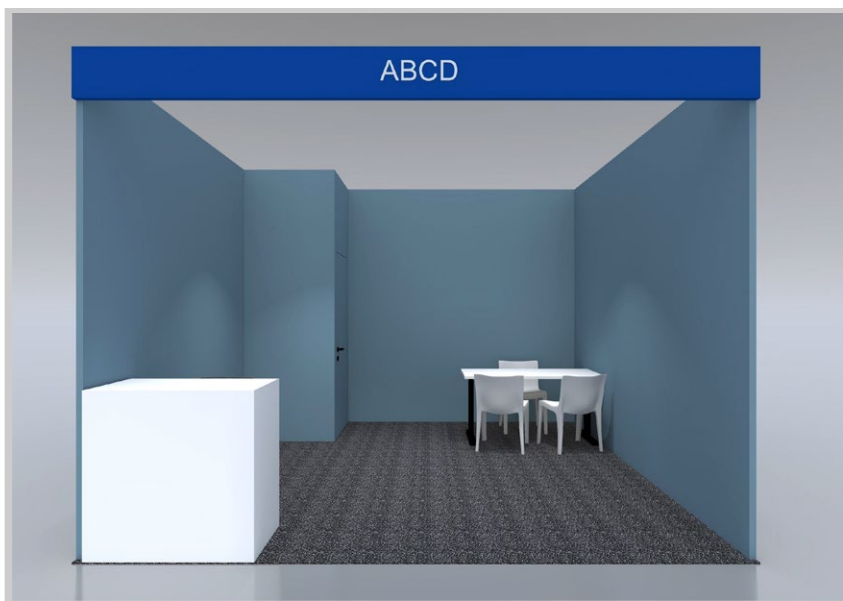
The Exhibitor acknowledges that the Exhibition will take place in the Fair District of ModenaFiere and undertakes to respect, and ensure that their team members respect, the prescribed regulations issued by the BolognaFiere group.

The Exhibitor declares that he/she has examined the Ethics Code of the BolognaFiere group available on the website www.modenafiere.it, and accepts and subscribes fully to them in the entirety of their content, aware of the possible consequences and sanctions arising from failure to conform to the principles and rules stipulated therein. ModenaFiere will be justified should those obligations, and its own regulations and all legal regulations not be respected - in intervening directly, taking action with their own service staff in the Fair District.

##### **13) GENERAL REGULATIONS - NOMINATION OF HOME ADDRESS - APPLICABLE LEGISLATIVE RULES - ITALIAN JURISDICTION AND LOCAL AUTHORITY COURT.**

It is obligatory for the Exhibitor to follow any instructions that the (Fiscal Police) Guardia di Finanza, the Public Safety Authorities and those responsible for fire prevention, accident prevention and surveillance of premises open to the public should issue to ModenaFiere.



The Exhibitor and third parties working on his behalf in the Fair District must use staff with working relations, subordinate or independent, which meet the requirements of the current laws (in social security, insurance, fiscal terms etc.). The Exhibitor nominates his home address, for all legal purposes, as that of ModenaFiere and accepts, exclusively, Italian jurisdiction and the authority of the Court of Modena.

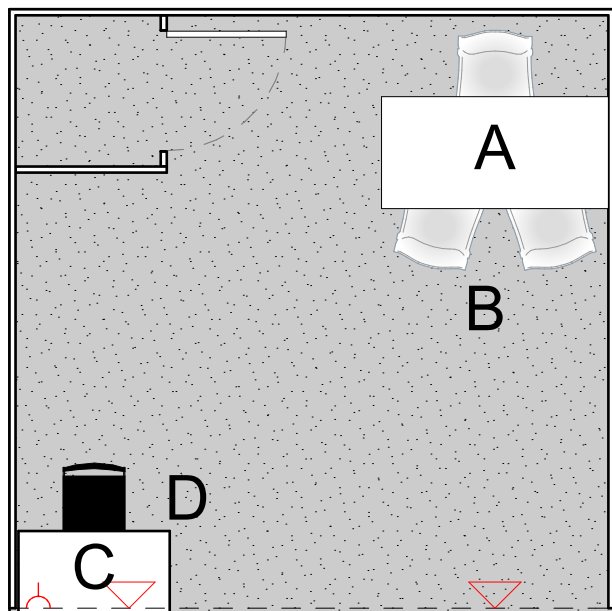


16-01 Type B (4x4 - 16 mq - 16 Sqm)  
Un lato aperto - One side open



**TOP** front

#### DOTAZIONE

- Moquette in agugliato ignifugo di Classe 1 colore grigio;
- pareti in pannelli di legno H. cm 300 di colore azzurro;
- ripostiglio cm 100x100;
- fascia superiore sui lati aperti H. cm 30 di colore bianco;
- grafica con nome cliente in prespaziato adesivo di colore blu H. cm 12;
- impianto elettrico/illuminazione costituito da n. 1 presa elettrica , n. 1 luce a LED da 4000K , inclusa certificazione; A -n. 1 scrivania in laminato;
- B -n. 3 sedie di colore bianco;
- C -n. 1 banco reception lungh. cm 100;
- D -n. 1 sgabello.



#### EQUIPMENT

- Flooring in fire-retardant carpet class 1, Grey color;
- walls made with wooden panels 300 cm height, Light Blue color;
- storage room cm 100x100;
- top frontal strip height cm 30 in White color;
- one sign with self adhesive Exhibitor's name in Blue color, height cm 12;
- electrical/lighting system with  no. 1 supply,  n. 1 LED 4000K light; certification included;
- A -No. 1 White laminated wood desk;
- B -No. 3 White color chairs;
- C -No. 1 reception desk lenght cm 100;
- D -No. 1 bar stool.

**GRAFICA ADESIVA: 20 €/mq - File da fornire a Modena Fiere entro il 15 ottobre 2017**

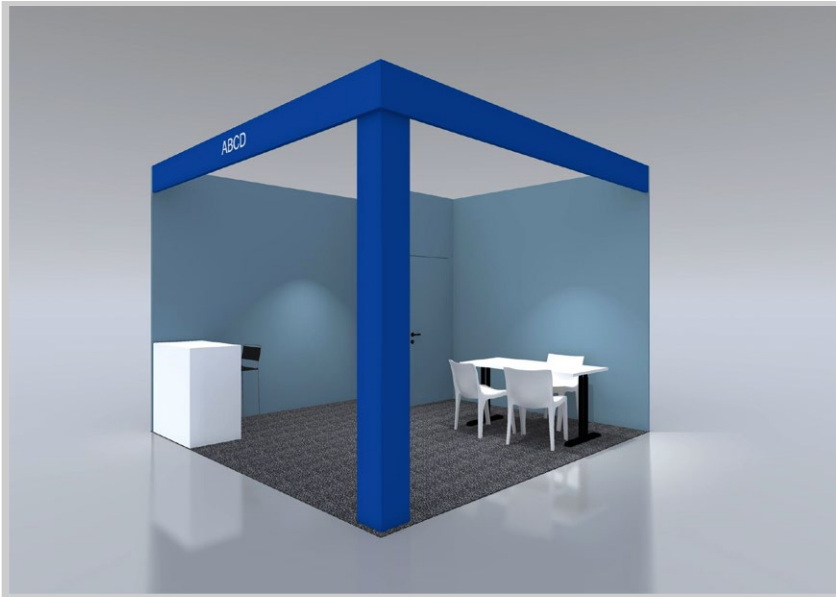
**alla segreteria: segreteria@skipass.it**

**Self-adhesive Graphics: 20 €/Sqm - File do be sent to Modena Fiere within 15 October 2017**

**to the Secretary: segreteria@skipass.it**

Non forare o danneggiare i pannelli delle pareti - Peso max. per pannello: Kg 8



Do not pierce or damage the panels of the walls - Max. weight each panel: Kg 8



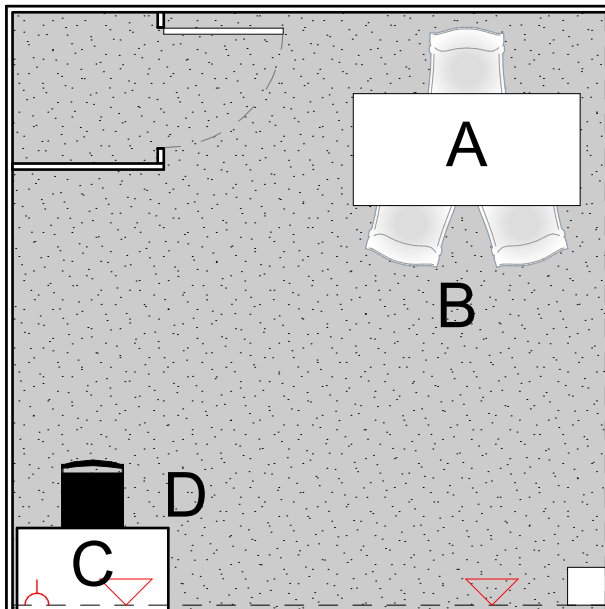
16-02 Type B (4x4 - 16 mq - 16 Sqm)  
Due lati aperti - Two sides open

**TOP** corner



#### DOTAZIONE

- Moquette in agugliato ignifugo di Classe 1 colore grigio;
- pareti in pannelli di legno H. cm 300 di colore azzurro;
- ripostiglio cm 100x100;
- fascia superiore sui lati aperti H. cm 30 e colonna di sostegno di colore bianco;
- grafica con nome cliente in prespaziato adesivo di colore blu H. cm 12;
- impianto elettrico/illuminazione costituito da
- impianto elettrico/illuminazione costituito da n. 1 presa elettrica , n. 1 luce a LED da 4000K , inclusa certificazione;

- B -n. 3 sedie di colore bianco;
- C -n. 1 banco reception lungh. cm 100;
- D -n. 1 sgabello.



#### EQUIPMENT

- Flooring in fire-retardant carpet class 1, Grey color;
- walls made with wooden panels 300 cm height, Light Blue color;
- storage room cm 100x100;
- top frontal-side strip height cm 30 in White color;
- one sign with self adhesive Exhibitor's name in Blue color, height cm 12;
- electrical/lighting system with  no. 1 supply,  n. 1 LED 4000K light; certification included;
- A -No. 1 White laminated wood desk;
- B -No. 3 White color chairs;
- C -No. 1 reception desk length cm 100;
- D -No. 1 bar stool.

**GRAFICA ADESIVA: 20 €/mq - File da fornire a Modena Fiere entro il 15 ottobre 2017**

**alla segreteria: segreteria@skipass.it**

**Self-adhesive Graphics: 20 €/Sqm - File do be sent to Modena Fiere within 15 October 2017**

**to the Secretary: segreteria@skipass.it**

Non forare o danneggiare i pannelli delle pareti - Peso max. per pannello: Kg 8

Do not pierce or damage the panels of the walls - Max. weight each panel: Kg 8





**ModenaFiere srl**  
viale Virgilio, 58 - 41123 Modena, Italy  
Tel. +39 059 848380 - Fax +39 059 848790  
info@modenafiere.it - www.modenafiere.it

Subscribed capital € 770.000,00 i. v.  
C.F.P.I. e Reg. Imp Mo 02320040369 - REA mo-0281649  
Company subject to the management and control  
of BolognaFiere Spa.  
PEC:modenafiere@pec.official.it

# SKIPASS

TURISMO E SPORT INVERNALI

ModenaFiere  
27<sup>th</sup> - 28<sup>th</sup> - 29<sup>th</sup> October 2017  
www.skipass.it

## ADMINISTRATIVE DECLARATION FORM

In order to be able to process your application form and to invoice the amount due, we need to receive the form "**ADMINISTRATIVE DECLARATION**", reported below, duly filled in and signed, showing:

- Your exact company's name for billing
- Your V.A.T. Code or/and tax business identification number (or a company registration number)
- Your declaration for business purpose

To:  
ModenaFiere srl  
viale Virgilio, 58  
41123 Modena

COMPANY or PROFESSIONAL NAME (in full):

.....

Address .....

city ..... nation .....

Are you a business taxable entity (company or person) or a private individual?

.....

If you are a business taxable entity (company or person) please indicate:

V.A.T. code N° .....

In our country the V.A.T. code does not exist

TAX IDENTIFICATION NUMBER .....

In our country the TAX IDENTIFICATION NUMBER does not exist

If you are a professional individual please indicate date and place of birth:

.....

Date

Stamp and signature of the legal representative

.....

.....

**PLEASE BE AWARE THAT WE WILL BE ABLE TO INVOICE YOU WITHOUT V.A.T. CHARGE ONLY IF WE RECEIVED THIS FORM DULY FILLED IN AND SIGNED.**

Please fill in and return to ModenaFiere at the following fax n° +39 059 848790



**Copy to be returned to:**

ModenaFiere srl - viale Virgilio, 58 - 41123 Modena - Italy - tel. +39 059 848380 - fax +39 059 848790 - segreteria@skipass.it